

# Membership Application Form 2019/2020

450 Graham Street  
Port Melbourne  
VIC 3207

PO Box 125  
Port Melbourne  
VIC 3207

Tel: (03) 9645 3300  
Fax: (03) 9645 4455  
buses@busvic.asn.au  
www.busvic.asn.au



## Bus Association Victoria

ABN: \_\_\_\_\_

**Full Name in Which Membership is required:**

*(Insert Company Name, Individual or Partnership details listed on TSV Accreditation)*

**Trading Name:**

**Address for Correspondence:**

Post Code

**Bus Depot Address:**

Post Code

**Telephone (BH):**

**Facsimile:**

**Telephone (AH):**

**Telephone (Mobile):**

**Email:**

**Web Site:**

**Contact Person:**

I / We the above named, hereby apply to be admitted to the membership of the Bus Association Victoria Inc. in respect of all the vehicles set out on the "Member's Operational Particulars" form attached. I wish to become a member of the following group:

Country Group

☐

Metropolitan Group

☐

Charter, Tour & HD Group

☐

Registered Operators

☐

## Appointment of Authorised Representative

**I/We hereby appoint:** \_\_\_\_\_

**Of** (*Insert Address*): \_\_\_\_\_

whose signature appears below, to be my/our Authorised Representative in the Association and to vote for me/us and generally to act in all matters in relation to the Association as though he/she were the member.

**Signature of Authorised Representative:** \_\_\_\_\_

## Applicant's Declaration

I / We agree, if accepted for Membership, to be bound and to abide by the Rules, Regulations, Codes of Practice and By – Laws of the Association, copies of which have been provided to me.

**Signatures:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Member's Operational Particulars

**Accreditation Number:** \_\_\_\_\_

(Please attach a copy of your accreditation certificate)

### Vehicle Details:

Vehicle Type	Number of Vehicles
PTV School Contract	
PTV Metro Route Contract	
DEECD School Contract	
PTV CRUBS Route Contract	
Private School Service (Charter)	
Charter / Tour	
V/Line Vehicles	
Inter Capital Express Route	
Courtesy	
Registered Bus Commercial	
Registered Non Commercial	
Hire & Drive	
Spare Vehicles	
<b>Total Vehicles</b>	

**If Vehicles/Contracts purchased, from whom:** \_\_\_\_\_

## Notification of Bankruptcy and Offences

**Has the \*applicant/s been declared bankrupt in the last 5 years?**

YES ☐ NO ☐ *Tick one box only*

**Has the \*applicant/s been convicted of any civil offences under any company legislation in the last 5 years?**

YES ☐ NO ☐ *Tick one box only*

**Has the \*applicant/s been convicted of any criminal offences in the last 5 years?**

YES ☐ NO ☐ *Tick one box only*

\*Applicants include company directors and executive representatives.

## Membership Application Notes

All relevant material outlined in the Membership Application Statements and Requirements must be supplied before this application will be considered by the Association's Board. This form must be accompanied by the non-refundable application fee which covers the cost of your copy of the relevant Acts and Regulations and the introductory session.

## Reference

Please attach a written **Accountant's/Auditor's reference** stating their opinion that "*the applicant has the financial capability to operate the business.*"

## Membership Introduction Session

Applicants will be required to participate in an introductory session at the Association's offices, or alternatively, via telephone:

**This will take approximately 30 minutes for Full Members.**

This session is designed to assist prospective members to:

- Complete the application form
- Become acquainted with the relevant Act and Regulations.
- Understand the Association's Code of Practice and Rules
- Meet the people you will deal with at the Association

## Subscription Rates – 2019/2020

			<i>Inc GST</i>
<b>Accredited Operators:</b>			
Application Fee	<i>(Non Refundable)</i>	\$300.00	<b>\$330.00</b>
Membership Fee	which includes: The first vehicle in any fleet, Bulletin and all membership privileges and services	\$866.00	<b>\$952.60</b>
	2nd Vehicle - Additional per vehicle	\$332.00	<b>\$365.20</b>
	3 to 10 Vehicles - Additional per vehicle	\$266.00	<b>\$292.60</b>
	11 to 30 Vehicle - Additional per vehicle	\$254.00	<b>\$279.40</b>
	31 + Vehicle - Additional per vehicle	\$183.00	<b>\$201.30</b>
<b>Accredited Charter Operators</b>			
<i>Definition: Operators where government contracted service vehicles make up less than 20% of the operator's fleet.</i>			
Application Fee	<i>(Non Refundable)</i>	\$300.00	<b>\$330.00</b>
Membership Fee	75% of the Full membership fees		
<b>Registered Operators and Hire and Drive Operators:</b>			
Application Fee	<i>(Non Refundable)</i>	\$300.00	<b>\$330.00</b>
Membership Fee	50% of the Full membership fees		

## Payment Details

Cardholder Name: \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_

Mastercard ☐ Visa ☐ (Please tick) Expiry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Card Number: \_\_\_\_\_

EFT Deposit: BSB 033-018 Westpac A/C 347601 Date of Deposit: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature: \_\_\_\_\_

## Membership Application Check List

Before submitting this application form to the Bus Association Victoria, please ensure that the following items have been addressed:

- ☐ The membership Application Form has been signed by:
  - a) In the case of partnership  
\* **by all partners**
  - b) In the case of a corporation  
\* **under the seal of such corporation**
  - c) In all other cases  
\* **by the applicant**
- ☐ An Authorised Representative has been appointed. This person should be you or the individual you want to exercise all the rights of membership of the Association.
- ☐ A written **Accountant's/Auditor's reference** stating their opinion that "*the applicant has the financial capability to operate the business.*"
- ☐ A copy of the applicant's Transport Safety Victoria accreditation certificate has been provided.
- ☐ Membership Application Fee of \$330.00 has been enclosed.

**All forms and payment will need to be sent to:**

**Membership Officer  
Bus Association Victoria  
PO Box 125  
PORT MELBOURNE VIC 3207**

## Privacy Statement

BusVic acknowledges and respects the privacy of individuals. This information is being collected, amongst other things, for the purposes of processing your membership application, registration or inquiry, keeping you informed of upcoming events, informing you about the services we provide, and assisting us to improve our services to you. The intended recipients of the information include BusVic and staff engaged by BusVic, RSI, Bus Parts Plus and BAV Finance.

For a more complete picture of how BusVic deals with personal information, BusVic's Privacy Policy is accessible at <http://www.busvic.asn.au/public/terms-of-use/>.

The provision of the information is voluntary, but if this information is not provided, BusVic may be unable to process your registration or inquiry. You have a right of access to, and alteration of, personal information concerning yourself in accordance with the Privacy Act and BusVic's Privacy Policy. The information is being collected by BusVic and will be held by BusVic. Please direct any enquiries you have in relation to this matter to our Privacy Officer on (03) 9645 3300.