

Associate Membership Application Form 2019/2020



Bus Association Victoria

ABN: _____

Full Name in Which Membership is required:

(Insert Company Name, Individual or Partnership details)

Trading Name:

Address for Correspondence:

Post Code

Telephone (BH):

Facsimile:

Telephone (AH):

Telephone (Mobile):

Email:

Web Site:

Contact Person:

450 Graham Street
Port Melbourne
VIC 3207

PO Box 125
Port Melbourne
VIC 3207

Tel: (03) 9645 3300
Fax: (03) 9645 4455
buses@busvic.asn.au
www.busvic.asn.au

I / We the above named, hereby apply to be admitted to the membership of the
Bus Association Victoria Inc.

Appointment of Authorised Representative

I/We hereby appoint: _____

Of (*Insert Address*): _____

whose signature appears below, to be my/our Authorised Representative in the Association and to vote for me/us and generally to act in all matters in relation to the Association as though he/she were the member.

Signature of Authorised Representative: _____

Applicant's Declaration

I / We agree, if accepted for Membership, to be bound and to abide by the Rules, Regulations, Codes of Practice and By – Laws of the Association, copies of which have been provided to me.

Signatures: _____

Date: _____

List of Company Directors

_____	_____
_____	_____
_____	_____
_____	_____

Notification of Bankruptcy and Offences

Has the *applicant/s been declared bankrupt in the last 5 years?

YES ☐ NO ☐ *Tick one box only*

Has the *applicant/s been convicted of any civil offences under any company legislation in the last 5 years?

YES ☐ NO ☐ *Tick one box only*

Has the *applicant/s been convicted of any criminal offences in the last 5 years?

YES ☐ NO ☐ *Tick one box only*

*Applicants include company directors and executive representatives.

Membership Application Notes

All relevant material outlined in the Membership Application Statements and Requirements must be supplied before this application will be considered by the Association's Board. This form must be accompanied by the non-refundable application fee.

References

- a) Please attach one written credit reference - a written **Accountant's/Auditor's reference** stating their opinion that "*the applicant has the financial capability to operate the business.*"
- b) If a public company, a copy of an Annual Report in place of a credit reference

Membership Introduction Session

Applicants will be required to participate in an introductory session at the Association's offices, or alternatively, via telephone:

This will take approximately 20 minutes for Associate Members.

This session is designed to assist prospective members to:

- Complete the application form
- Understand the Association's Code of Practice and Rules
- Meet the people you will deal with at the Association

Subscription Rates

Subscriptions are fixed each year at a rate sufficient only to cover estimated expenses. They are based on a financial year annual membership fee. The current rates are;

2019/2020

Associate Members:

			<i>Inc GST</i>
Application Fee	(Non Refundable)	\$300.00	\$330.00
Membership Fee	which includes selected membership privileges and services	\$1,272.72	\$1,400.00

Payment Details

Cardholder Name: _____ **Amount Paid: \$** _____

Mastercard ☐ **Visa** ☐ (Please tick) **Expiry Date:** ____/____/____

Card Number: _____

EFT Deposit: BSB 033-018 Westpac A/C 347601 **Date of Deposit:** ____/____/____

Signature: _____

Membership Application Check List

Before submitting this application form to the Bus Association Victoria, please ensure that the following items have been addressed:

- ☐ The membership Application Form has been signed by:
 - a) In the case of partnership
* **by all partners**
 - b) In the case of a corporation
* **under the seal of such corporation**
 - c) In all other cases
* **by the applicant**
- ☐ An Executive Representative has been appointed. This person should be you or the individual you want to exercise all the rights of membership of the Association.
- ☐ One written credit reference has been provided - a written **Accountant's/Auditor's reference** stating their opinion that "*the applicant has the financial capability to operate the business.*"

If a public company, a copy of an Annual Report can be submitted in place of the credit reference.
- ☐ Membership Application Fee of \$330.00 has been enclosed.

All forms and payment will need to be sent to:

**Membership Officer
Bus Association Victoria
PO Box 125
PORT MELBOURNE VIC 3207**

Privacy Policy

BusVic acknowledges and respects the privacy of individuals. This information is being collected, amongst other things, for the purposes of processing your membership application, registration or inquiry, keeping you informed of upcoming events, informing you about the services we provide, and assisting us to improve our services to you. The intended recipients of the information include BusVic and staff engaged by BusVic, RSI, Bus Parts Plus and BAV Finance.

For a more complete picture of how BusVic deals with personal information, BusVic's Privacy Policy is accessible at <http://www.busvic.asn.au/public/terms-of-use/>.

The provision of the information is voluntary, but if this information is not provided, BusVic may be unable to process your registration or inquiry. You have a right of access to, and alteration of, personal information concerning yourself in accordance with the Privacy Act and BusVic's Privacy Policy. The information is being collected by BusVic and will be held by BusVic. Please direct any enquiries you have in relation to this matter to our Privacy Officer on (03) 9645 3300.