



# MEMBERSHIP APPLICATION FORM

2025 - 2026

## BUSINESS DETAILS

Full Name in which membership is required:

*(Bus operators to insert Company, Individual, or Partnership name listed on STV Accreditation)*

Trading Name:

Applicant's ABN:

Postal address for correspondence:

Suburb:

State:

Postcode:

Bus depot address:

*Not applicable to Supplier applicants*

Suburb:

State:

Postcode:

Business phone:

Website:

Business email:

## CONTACT DETAILS FOR APPLICANT

Contact person:

Mobile:

Email:

I / We the above named, hereby apply to be admitted to the membership of Bus Association Victoria Inc.

*Please tick the box next to the appropriate segment for your membership.*

Segment	Description	Pricing	Voting Rights
Accredited Commercial Operators	Operators with local, state or federal government service contracts with contractors such as Dept of Transport & Planning, Dept of Education, V/Line.	Tier 1	Yes
Accredited Commercial Operators	Operators with private contracts and charter/tour and express coach operations.	Tier 2	Yes
Non-Commercial Operators (accredited or exempted)	Schools, community transport operators, social purpose organisations with buses.	Tier 2	No
Suppliers	Suppliers of bus & coach products/services to the industry that add value to operator's businesses.	Associate Membership	No



## APPOINTMENT OF AUTHORISED REPRESENTATIVE

I/We hereby appoint:

Of *(insert address)*:

Suburb:

State:

Postcode:

Email:

Mobile:

whose signature appears below, to be my/our Authorised Representative in the Association and to vote for me/us and generally to act in all matters in relation to the Association as though he/she were the member.

**Signature of Authorised Representative:**

## APPLICANT'S DECLARATION

I / We agree, if accepted for Membership by the Board, to be bound and to abide by the Association Rules, Code of Ethics, Privacy Policy, and any Regulations, Codes of Practice and By-laws of the Association created from time to time, access to the relevant links or copies of which, have been provided to me.

**Signature of Applicant:**

**Date:**

## LIST OF COMPANY DIRECTORS *(if a company)*

List each director's full name:

## NOTIFICATION OF LIQUIDATION *(voluntary or not)*

Has the \*applicant been declared bankrupt in the last 5 years?

YES

NO

*Tick one box only*

Has the \*applicant been convicted of any offences under any company legislation in the last 5 years?

YES

NO

*Tick one box only*

Has the \*applicant been convicted of any criminal offences in the last 5 years?

YES

NO

*Tick one box only*

*\*Applicants, for this purpose, include partners, company directors and executive representatives.*



## MEMBER'S OPERATIONAL PARTICULARS

*Supplier applicants to skip this section*

Accreditation number:

*(or letter of exemption from STV to be produced)*

### VEHICLE DETAILS

Vehicle Type	Number of Vehicles
DTP School Contract Buses <i>(including spares)</i>	
DTP Metro Route Contract Buses <i>(including spares)</i>	
DTP Regional & Country Route Contract Buses <i>(including spares)</i>	
V/Line Contract Vehicles	
DE Special School Contract Buses <i>(including spares)</i>	
Airport Shuttle Buses / Coaches	
Inter City Express Coaches	
Other Government Contract Vehicles (e.g. State, Federal or Local Government grant funding)	
Private School Contract Buses (Charter)	
Charter / Tour Coaches	
Non-Commercial Vehicles (accredited or exempted)	
Otherwise Accredited under Bus Safety Act, e.g. Community Transport - Commercial	
<b>TOTAL</b>	

If vehicles/contracts purchased, please indicate from which operator:



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## SUBSCRIPTION RATES: 2025 - 2026

### TIER 1 PRICING

**Accredited Commercial Operators** - Operators with local, state or federal government service contracts with contractors such as Dept of Transport & Planning, Dept of Education, V/Line.

Inclusions	Ex GST	Inc GST
1 <sup>st</sup> Vehicle in any fleet – Includes Member Bulletin and all membership privileges and services.	\$986.36	\$1,085.00
2 <sup>nd</sup> Vehicle – Additional per vehicle	\$378.18	\$416.00
3 to 10 Vehicles – Additional per vehicle	\$302.73	\$333.00
11 to 30 Vehicles – Additional per vehicle	\$289.09	\$318.00
31 – 100 Vehicles – Additional per vehicle	\$208.18	\$229.00
100+ Vehicles – Additional per vehicle	\$186.36	\$205.00

### TIER 2 PRICING

**Accredited Commercial Operators** with private contracts and charter/tour and express operations.

**Non-Commercial Operators** (accredited or exempted) - Schools, community transport operators, social purpose organisations with buses.

Inclusions	Ex GST	Inc GST
1 <sup>st</sup> Vehicle in any fleet – Includes Member Bulletin and all membership privileges and services.	\$286.36	\$315.00
2 <sup>nd</sup> Vehicle – Additional per vehicle	\$136.36	\$150.00
3 to 10 Vehicles – Additional per vehicle	\$105.45	\$116.00
11 to 30 Vehicles – Additional per vehicle	\$100.00	\$110.00
31 – 100 Vehicles – Additional per vehicle	\$68.18	\$75.00
100+ Vehicles – Additional per vehicle	\$44.55	\$49.00

### ASSOCIATE MEMBERSHIP PRICING - SUPPLIERS

**Suppliers** of bus & coach products/services to the Industry that add value to operator's businesses.

Exc GST	Inc GST
\$1,545.45	\$1,700.00

### APPLICATION CHECKLIST

Before submitting this application form to Bus Association Victoria Inc. (BusVic) please ensure that the following items have been addressed:

The membership Application Form has been signed by:

In the case of partnership

\* by all partners

In the case of a corporation

\* under the seal of such corporation (if any) or by a director

In all other cases

\* by the applicant

An Authorised Representative has been appointed. This person should be you or the individual you want to exercise all the rights of membership of the Association.

A copy of the applicant's Transport Safety Victoria / Safe Transport Victoria accreditation certificate or registration certificate if applicant was registered prior to 1 March 2022, or letter of exemption from accreditation from TSV / STV, has been provided.

A written Accountant's / Auditor's reference stating their opinion that "the applicant has the financial capability to operate the business."

### APPLICATION PROCESS

All forms should be emailed to [lauren@busvic.asn.au](mailto:lauren@busvic.asn.au)

If you are unable to email the form, you can post it to:

Membership Officer  
Bus Association Victoria Inc.  
PO Box 125  
Port Melbourne VIC 3207

- Applications are submitted to the BusVic Board for consideration.
- We will advise you of the Board's decision.
- If membership is granted, you will be issued an invoice for payment of membership fees, and given access to all applicable membership privileges.

### PRIVACY STATEMENT

BusVic acknowledges and respects the privacy of individuals. This information is being collected, amongst other things, for the purposes of processing your membership application, registration or inquiry, keeping you informed of upcoming events, informing you about the services we provide, and assisting us to improve our services to you. The intended recipients of the information include BusVic and staff engaged by BusVic, RSI, Bus Parts Plus and other related entities provided for in the Privacy Policy.

For a more complete picture of how BusVic deals with personal information, BusVic's Privacy Policy is accessible at <https://www.busvic.asn.au/privacy-policy>

The provision of the information is voluntary, but if this information is not provided, BusVic may be unable to process your registration or inquiry. You have a right of access to, and alteration of, personal information concerning yourself in accordance with the Privacy Act and BusVic's Privacy Policy. The information is being collected by BusVic and will be held by BusVic. Please direct any enquiries you have in relation to this matter to our Privacy Officer on (03) 9645 3300.