

# Membership Application Form



## Bus Association Victoria Inc.

ABN: 17273025656

Applicant's ABN: \_\_\_\_\_

**Full Name in Which Membership is required:**

*(Insert Company Name, Individual or Partnership details listed on TSV Accreditation)*

**Trading Name:**

**Address for Correspondence:**

Post Code

**Bus Depot Address:**

Post Code

**Telephone (BH):**

**Email:**

**Telephone (AH):**

**Telephone (Mobile):**

**Facsimile:**

**Web Site:**

**Contact Person:**

I / We the above named, hereby apply to be admitted to the membership of Bus Association Victoria Inc. in respect of all the vehicles set out on the "Member's Operational Particulars" form attached. I wish to become a member of the following group (select one only):

- |   |  |
|---|--|
| <input type="checkbox"/> Country Group      | <input type="checkbox"/> Charter, Tour & Express Group |
| <input type="checkbox"/> Metropolitan Group | <input type="checkbox"/> Community Transport Operators |

PO Box 125  
Port Melbourne  
VIC 3207

Tel: (03) 9645 3300  
buses@busvic.asn.au  
www.busvic.asn.au

# Appointment of Authorised Representative

**I/We hereby appoint:** \_\_\_\_\_

**Of (Insert Address):** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

whose signature appears below, to be my/our Authorised Representative in the Association and to vote for me/us and generally to act in all matters in relation to the Association as though he/she were the member.

**Signature of Authorised Representative:** \_\_\_\_\_

## Applicant's Declaration

I / We agree, if accepted for Membership by the Board, to be bound and to abide by the Association Rules, Code of Ethics, Privacy Policy, and any Regulations, Codes of Practice and By – Laws of the Association created from time to time, access to the relevant links or copies of which, have been provided to me.

**Signatures:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## List of Company Directors

_____	_____
_____	_____
_____	_____
_____	_____

## Notification of Bankruptcy and Offences

**Has the \*applicant/s been declared bankrupt in the last 5 years?**

YES  NO  *Tick one box only*

**Has the \*applicant/s been convicted of any offences under any company legislation in the last 5 years?**

YES  NO  *Tick one box only*

**Has the \*applicant/s been convicted of any criminal offences in the last 5 years?**

YES  NO  *Tick one box only*

\*Applicants include company directors and executive representatives.

# Member's Operational Particulars

**Accreditation Number [or letter of exemption from accreditation from TSV]:**

*(Please attach a copy of your TSV certificate or letter)*

**Vehicle Details:**

<b>Vehicle Type</b>	<b>Number of Vehicles</b>
DTP School Contract	
DTP Metro Route Contract	
DTP CRUBS Route Contract	
V/Line Vehicles	
DET Special School Contract	
Airport Shuttle	
Inter City Express Route	
Other Government Contract (e.g. State or Federal Government grant funding)	
Spares - Contracted	
Spares - Other	
Private School Contract Service (Charter)	
Charter / Tour	
Otherwise Accredited under Bus Safety Act, for example, Community Transport - Commercial	
Exempted (philanthropic) non-Commercial	
<b>Total Vehicles</b>	

**If Vehicles/Contracts purchased, please indicate from which operator:**

\_\_\_\_\_

## Membership Application Notes

All relevant material outlined in the Membership Application must be supplied before any application will be considered by the Association's Board.

## Reference

Please attach a written **Accountant's/Auditor's reference** stating their opinion that *"the applicant has the financial capability to operate the business."*

## Subscription Rates – 2023/2024

		<i>Exc GST</i>	<i>Inc GST</i>
<b>Accredited (State Contracted) Operators with DTP/DET/V/Line Contracted Buses:</b>			
Membership Fee	Includes: The first contracted vehicle in any fleet, Member Bulletin and all membership privileges and services.	\$921.69	<b>\$1013.86</b>
	2 <sup>nd</sup> Vehicle – Additional per vehicle	\$353.21	<b>\$388.53</b>
	3 to 10 Vehicles – Additional per vehicle	\$282.88	<b>\$311.17</b>
	11 to 30 Vehicles – Additional per vehicle	\$270.13	<b>\$297.15</b>
	31 – 100 Vehicles – Additional per vehicle	\$194.64	<b>\$214.10</b>
	100+ Vehicles – Additional per vehicle	\$173.74	<b>\$191.11</b>
<b>Accredited (Charter, Tour, Express, Private School, Commercial Community Transport, and any other Operators required to be accredited under the Bus Safety Act)–with no DTP/DET/V/Line Contracted Buses:</b>			
Membership Fee	Includes: The first vehicle in any fleet, Member Bulletin and all membership privileges and services.	\$267.90	<b>\$294.69</b>
	2nd Vehicle - Additional per vehicle	\$126.83	<b>\$139.51</b>
	3 to 10 Vehicles - Additional per vehicle	\$98.61	<b>\$108.47</b>
	11 to 30 Vehicle - Additional per vehicle	\$93.39	<b>\$102.72</b>
	31 + Vehicle - Additional per vehicle	\$63.08	<b>\$69.39</b>
	100+ Vehicles - Additional per vehicle	\$42.18	<b>\$46.40</b>

## Payment Details

Cardholder Name: \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_

Mastercard  Visa  (Please tick) Expiry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ CVV: \_\_\_\_\_

Card Number: \_\_\_\_\_

EFT Deposit: BSB 033-018 Westpac A/C 347601 Date of Deposit: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature: \_\_\_\_\_

## Membership Application Check List

Before submitting this application form to the Bus Association Victoria, please ensure that the following items have been addressed:

- The membership Application Form has been signed by:
  - a) In the case of partnership  
\* **by all partners**
  - b) In the case of a corporation  
\* **under the seal of such corporation**
  - c) In all other cases  
\* **by the applicant**
- An Authorised Representative has been appointed. This person should be you or the individual you want to exercise all the rights of membership of the Association.
- A copy of the applicant's Transport Safety Victoria accreditation certificate or registration certificate if applicant was registered prior to 1 March 2022, or letter of exemption from accreditation from TSV, has been provided.
- A written **Accountant's/Auditor's reference** stating their opinion that "*the applicant has the financial capability to operate the business.*"

**All forms should be emailed to [lbradford@busvic.asn.au](mailto:lbradford@busvic.asn.au)**

If you are unable to email the form, please send it to:

Membership Officer  
Bus Association Victoria  
PO Box 125  
PORT MELBOURNE VIC 3207

## Privacy Statement

BusVic acknowledges and respects the privacy of individuals. This information is being collected, amongst other things, for the purposes of processing your membership application, registration or inquiry, keeping you informed of upcoming events, informing you about the services we provide, and assisting us to improve our services to you. The intended recipients of the information include BusVic and staff engaged by BusVic, RSI, Bus Parts Plus, BAV Finance and other related entities provided for in the Privacy Policy.

For a more complete picture of how BusVic deals with personal information, BusVic's Privacy Policy is accessible at <https://www.busvic.asn.au/privacy-policy>

The provision of the information is voluntary, but if this information is not provided, BusVic may be unable to process your registration or inquiry. You have a right of access to, and alteration of, personal information concerning yourself in accordance with the Privacy Act and BusVic's Privacy Policy. The information is being collected by BusVic and will be held by BusVic. Please direct any enquiries you have in relation to this matter to our Privacy Officer on (03) 9645 3300.